



Guidelines for Scientific Session Proposals

We are looking forward to receiving your scientific session proposal for the 9th European Conference of Tropical Ecology under the theme of “Species – Ecosystems – People”. Please use the [online platform](#) for submitting your proposal (deadline: **08 July 2025**).

Here are some general guidelines for proposal submission:

Title of the session (up to 15 words / 100 characters)

Session chair and co-chairs: Please list names, affiliations and email addresses. Please make sure that all session co-chairs have created a user account.

Session proposal (max. 2,500 characters): The session proposal describes the purpose and content of the session, e.g., why the topic is interesting to an international audience. If your session is accepted, the text will appear in the conference programme and book of abstracts.

!! Please list potential session participants and presentation titles in your proposal!!

Full names and affiliations of the potential session participants are required as well as the titles of their proposed contributions. Please indicate whether the contribution is an oral presentation or poster and whether the participants have confirmed their participation or not. When preparing the programme of your session, please consider the diversity of participants in terms of institutional affiliation, career stage, ethnicity, and gender. Sessions should ideally have a minimum of six presenters. As conference organisers, we are aware of the fact that potential session participants might withdraw until abstract submission; meanwhile additional speakers may join your session during the abstract submission process.

Example:

Presentation 1 – Title, Name and Surname of the presenter, Affiliation, Email address
(attendance confirmed / confirmation pending, talk / poster)

Please note:

The session proposals will be reviewed by the scientific committee and the organisers of the European Conference of Tropical Ecology 2026. You may be required to edit your session proposal prior to acceptance and/or prior to the printing of the conference programme and book of abstracts. Acceptance of the session proposal does not guarantee acceptance of the proposed contributions. The abstracts of the proposed contributions need to be submitted through the online platform and are subject to the general review and submission deadlines. When submitting abstracts through the online platform (starting from 25 August), session participants need to choose the appropriate session title from the drop-down menu.

Session chairs and co-chairs will need to evaluate and accept/reject the abstracts submitted to their session after the closing of the abstract submission (on 23 October). Hence, we encourage all session chairs to stay in close contact with their contributors and to review the abstracts prior to submission to ensure they comply with the overall conference requirements. Poor abstracts can be rejected, even if they are part of a scientific session that has been accepted.

In case of technical questions, please contact: gtoe2026-passau@fu-confirm.de



Example for a session proposal (this information will be required for the online form)

“This is the title of our session proposal”

Name Surname¹, Name Surname²

¹ Affiliation(s) of the person proposing symposia, country (email@email)

² Affiliation(s) of the person proposing symposia, country (email@email)

Session proposal (abstract)

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List of proposed contributions

Presentation 1 – Title, Name and Surname of the presenter, Affiliation, Email address (attendance confirmed / confirmation pending, talk / poster)

Presentation 2 – Title, Name and Surname of the presenter, Affiliation, Email address (attendance confirmed / confirmation pending, talk / poster)

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Presentation n – Title, Name and Surname of the presenter, Affiliation, Email address (attendance confirmed / confirmation pending, talk / poster)